



# Principles of Business Analysis HE551S

Principles of Business Analysis provides a sound foundation in business analysis concepts and lays the groundwork for future, advanced studies. This course will equip a participant with the practical skills required to succeed and grow in the business analyst role, effectively communicate requirements to the technical team before solutions are designed and implemented, and create key deliverable documents.

## Principles of Business Analysis

**Links to local  
schedules,  
pricing and  
[US/Canada](#)**

**HP course #** HE551S

**Category** Business Analysis

**Duration** 3 days

## Special note

Thank you for considering HP Education Services for your Project Management/Business Analysis (PM/BA) training needs. We provide the following delivery options:

1. If you are an individual interested in attending this course, you may do so by clicking on the schedule link above. This will take you to the Management Concepts site where you can register for the class. You may also use your HP Care Pack Credits to pay for the class, in addition to standard payment options.
2. If your organization is interested in conducting a class at your location, or a virtual instructor led delivery for one of the courses listed below, please [contact us](#) to obtain a quote based on your delivery requirements.  
(Note: Must have a minimum of 8 individuals for onsite deliveries)

## Audience

- This course is tailored for business analysts and related professionals who want to make informed decisions about the needs of the organization and document them as business and project requirements

## Course objectives

Upon completion of this course, you will be able to:

- Discuss fundamental business analysis concepts
- Distinguish between the roles of a business analyst and project manager
- Identify the key business analysts responsibilities and deliverables in each of the knowledge areas
- Identify stakeholders and select appropriate techniques for eliciting their requirements

- Understand business analysis tasks necessary to complete a business analysis effort
- Describe how business analysts work with stakeholders to identify and comprehend their needs
- Clarify needs and solutions with various stakeholder groups
- Define business analysis tasks that progressively elaborate stakeholder and solution requirements

## Benefits to you

- Learn terminology consistent with the International Institute of Business Analysis™ (IIBA®)
- Successfully perform the Business Analyst role on a small to medium size application development project

## Next steps

- Crafting High-Quality Requirements (HE555S)
- Verifying and Validating the Solution (HE556S)
- Project Management Skills for Business Analysts (HE552S)

## Course outline

### Business Analysis Overview

- What is Business Analysis?
- Business Analysis Initiatives
- The Role of the Business Analyst
- What is a Requirement?
- Project Stakeholders

### Knowledge Area Overview

- How is Project Work Performed?
- Business Analysis Knowledge Areas

### Enterprise Analysis

- Knowledge Area Relationships
- Strategic Planning
- What is Enterprise Analysis?
- Enterprise Analysis Activities
- Deliverables & Activities
- Enterprise Analysis Purpose

### Business Analysis Planning & Monitoring

- Knowledge Area Relationships
- Business Analysis Approach
- Requirements Management Plan
- Estimating BA Activities
- Deliverables & Activities
- BAP&M Best Practices

### Elicitation

- Knowledge Area Relationships
- What is Elicitation?
- Sources of Requirements
- Communicate Elicitation Progress
- Deliverables & Activities

**Requirements Analysis**

- Knowledge Area Relationships
- What is Requirements Analysis?
- Types of Models
- Categorizing Requirements
- When is Requirements Analysis Complete?
- What is Requirements Specification?
- Make Requirements Accessible
- Assigning Requirements Attributes
- Deliverables & Activities

**Solution Assessment & Validation**

- Knowledge Area Relationships
- Organizational Readiness
- Assessment Techniques
- What is Verification & Validation?
- Plan for V & V
- V & V Activities
- V & V Techniques
- Independent V & V
- When is V & V Complete?
- Solution Performance
- Deliverables & Activities

**Requirements Management & Communication**

- Knowledge Area Relationships
- Requirements Traceability
- Purpose of Quality Reviews
- When is Documentation Complete?
- Make Projects a Learning Experience
- Deliverables & Activities

**Course Summary**

- The Goal of Business Analysis
- Knowledge Area Relationships
- There Will be Challenges
- Recipe for Success
- Course Key Messages
- Developing an Action Plan

Learn more at

[hpe.com/us/training/businessanalysis](http://hpe.com/us/training/businessanalysis)